InfraGard Boston Members Alliance
Board of Directors
MEETING MINUTES
Feb 1, 2024
Virtual Meeting via Microsoft Teams

- Meeting called to order by President Rich 0. at 7:30, a Corum was established
- Approval of Jan 4, 2024 meeting minutes
- Approval of Treasurer's report
- Closing Natick PO Box, Tom returned key and checked that there was nothing there.
- Checked mail at new Woburn PO Box, forwarded $5,000 KLogix check to Frank O.
- Discussion regarding requirements for voting BoD members
  - Action Item – Rich will formalize and document the requirements.
  - Considerations such as minimum number of BoD meetings to attend.
  - Various committee assignments and volunteering.
- Discussion regarding IBMA participation in SW Boston 3/13 & 3/14
  - Action Item – Rich lead discussion, BoD approved participation.
  - Action Item – Tom provided SW information to Rick.
  - Included information for IBMA to post for members to register with discounts.
  - IBMA will host a meeting with a speaker on the 14th at 8am
  - Speaker – Rick, Debbie, Frank
  - Action Item – Staffing of booth
  - Wed – Diana (am), Tom(as needed), Frank
  - Thur – Diana(am), Tom(as needed),
  - Give Away – Debbie will provide cooler, Micheline will provide swag
- Discussion regarding Cyber Range
  - Action Item – Contact Gene K to see about going to Springfield (Sept/Oct)
  - Action Item - IBM Cyber Center in Cambridge, Micheline will follow-up.
- Discussion regarding Range Day
  - Action Item – Research different possibilities for a location to host Range Day
  - Rich, Marc, Micheline, Bob will have further discussions and research.
  - Epping,NH 2024,   FBI 2025
  - Rich will distribute poll to gather input/feedback.
  -
- Review of Sponsorship levels and Sponsors Platinum - $5,000, Gold - $3,000, Silver - $1,000
  - Towerwall – Silver
  - KLogix – Platinum

- o SumoLogic - Silver
- o Savion – Silver
- o NED(?) - Silver
- o Review of sponsorship package and terms (Debbie, Rich)
- o Tax considerations – Upper limit.

- InfraGard Member Orientation
  - o Action Item – It was recommended that all BoD members take the Orientation.
  - o IBMA will send out notifications to ALL members when Orientations are scheduled.
- Mail Chimp
  - o Action Item – A new account for Secretary(Tom) needs to be established
  - o Tom needs to login and use App
- IBMA Alias(s)
  - o Action Item – Jose will update all the Aliases as appropriate.
- Zeffy is now the platform IBMA uses for in person ticketing
  - o Action Item – SK will establish access for appropriate personnel (Tom/Rick/?).
  - o Action Item – SK will set up some instruction sessions for Tom/Rick.
- Exchange
  - o Action Item – Jose will establish access for appropriate personnel ??
- Membership
  - o Action Item – Download members from Portal (Feb 16th)

- Committee Reports
  - o Governance
    - ▪ Email addresses have been established
    - ▪ Rich indicated BoD Ins provided via National
  - o Finance (Frank O'Donnell)
    - ▪ Filings (990)
    - ▪ Sponsorship
    - ▪ Citizens account is now assigned to Frank
    - ▪ Needed check to provide Rich info for NetScout
    - ▪ PayPal and online banking account info for Frank
  - o Internal (Tom Hart)
    - ▪ Secretary (Monthly BoD Meeting Minutes)
    - ▪ Filings
  - o External Committee (Rick Burns)
    - ▪ Upcoming Events
      Having an event with the Patriots at Gillette Stadium
      Cyber Range – IBMA has had a Cyber Range event every other year at the IBM Cyber
             Center in Cambridge. Action Item – Micheline will follow-up.
      Range Day
        – Rich will set up a meeting with Bob and Marc for further discussion.
        – Micheline will research possible options, FBI 2025, June
        – Bob A will contact Citizens Academy regarding possibilities.
        – National Academy will be contacted as well, Who ??

- Action Items Remaining Open
  - Treasurer filing – Frank
  - Secretary filing – Chapter Recertification paperwork. Tom to work with SK for 2024
  - Cyber Range
  - Range Day

- Topics not reasonably anticipated by the President 48 hours in advance of the meeting, if any
- Next meeting date Mar 7th 2024
- Meeting Adjourn 8:30

Attendance

Voting Members Present:
1. *REDACTED*, President (RO)
2. *REDACTED*, Vice-president (RB)
3. *REDACTED*, Treasurer (FO)
4. *REDACTED*, Secretary (TH)
5. *REDACTED* (BA)
6. *REDACTED* (FO)
7. *REDACTED* (TZ)

Voting Members Absent:
1. *REDACTED*

Non-voting Members Present:
1. *REDACTED* (MD)
2. *REDACTED* (GC)
3. *REDACTED* (WO)
4. *REDACTED* (MF)
5. *REDACTED (RC)*
6. *REDACTED (MA)*
7. *REDACTED* (DR)
8. *REDACTED (RG)*

Non-voting Board Members Absent:
1. *REDACTED* ()
2. *REDACTED* ()